



1768 HAPPY VALLEY DR.
FAIRFIELD, OH 45014
PHONE: 513-858-2525
FAX: 513-858-1594

DATE: _____
 LOT # _____ CLOSING DATE: _____
 NAME: _____
 ADDRESS: _____
 HOME PHONE: _____
 CELL PHONE: _____
 BEST TIME TO CONTACT: _____

11-MONTH WARRANTY FORM

We would like to thank you again for choosing Berkey Custom Homes as your builder. It has been nearly a year since you have settled on your new home, and we hope you have found your home and the surrounding community to be pleasant and a comfortable place to live.

As you are aware, your limited Warranty will expire soon. Please list below (and on the back of this form if needed) any warranty items that may need to be serviced at this time. We require that you list the page number from the "Industry Standards Manual" if it applies to the service item.

Upon completion of this form, please return it to our office at the address above. Upon receipt of your form, we will contact you for an inspection of the items, schedule needed repairs, and answer any questions that you may have. It is our goal to complete these service items within 30 working days. Please keep in mind that some items may need to be ordered. In these cases, a longer period may be needed to complete the work. Also, please remember that all service requests must be in written form. This will allow our Service Department to keep proper track of your warranty items. If you have any questions, please contact the office at 513-858-2525 or by email at kevin@berkeycustomhomes.com. We appreciate your patience and understanding.

Warranty Service Items
(Please Print or Type)

Industry Standards Manual
(List Section and Page #)

Work Completed
Worker Homeowner

1) _____	_____	_____	_____
2) _____	_____	_____	_____
3) _____	_____	_____	_____
4) _____	_____	_____	_____
5) _____	_____	_____	_____
6) _____	_____	_____	_____
7) _____	_____	_____	_____

I certify that all the above Warranty Service Items have been completed to my satisfaction:

Homeowner's Signature

Date: _____

HOMEOWNER'S NAME: _____

ADDRESS: _____

Warranty Service Items
(Please Print or Type)

Industry Standards Manual
(List Section and Page #)

Work Completed
Worker Homeowner

8)	_____	_____	_____
9)	_____	_____	_____
10)	_____	_____	_____
11)	_____	_____	_____
12)	_____	_____	_____
13)	_____	_____	_____
14)	_____	_____	_____
15)	_____	_____	_____
16)	_____	_____	_____
17)	_____	_____	_____
18)	_____	_____	_____
19)	_____	_____	_____
20)	_____	_____	_____
21)	_____	_____	_____
22)	_____	_____	_____
23)	_____	_____	_____
24)	_____	_____	_____
25)	_____	_____	_____
26)	_____	_____	_____
27)	_____	_____	_____
28)	_____	_____	_____
29)	_____	_____	_____
30)	_____	_____	_____

I certify that all the above Warranty Service Items have been completed to my satisfaction:

Homeowner's Signature

Date